

National University of Kaohsiung

Important Dates and Notices Fall term of 2014 Academic Year



National University of Kaohsiung

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<http://www.nuk.edu.tw>

June 24th 2014

IMBA Program at National University of Kaohsiung

Important Dates for the 1st Semester of Academic Year 2014

Event		Dates
Apply for maintenance fee reduction (Reduction of the maintenance fee for Academic Year 2014)		December 1 st ,2014 to December 8 th ,2014 (Online application and submit printed sheet to the Division of Students Affairs- Office of Student's Life) .
Apply for financial aid (Disadvantaged Students).		December 15 th , 2014 to December 26 th , 2014: Announcement for Receiver's List January 2014. Inform receivers via webpage of Division of Students Affairs and NUK personal email account.
Application for student's loan	Graduates/PhD. Students	Deadline: September 19 th , 2014
	In-Service class, Graduates, and Evening courses for EMBA · IEMBA and EMLBA	Deadline: September 26 th , 2014.
Changing of the mailing address (For the usage of mailing the transcript)		January 30 th , 2015
Receiving the transcript for the 1 st semester		February 9 th , 2015
Course selection	Stage 1 for course selection	9a.m. September 1 st , 2014 to 12p.m. September 5 th , 2015
	Stage 2 for course selection	12p.m. September 8 th , 2014 to 12p.m. September 12 th , 2015
	Add courses online	9p.m. September 15 th , 2014 to 12a.m. September 26 th , 2015
	Drop courses online	9p.m. September 15 th , 2014 to 12a.m. September 25 th , 2015
Printing the payment sheets via Online System		From August 25 th , 2014
Registration Deadline & Maintenance fees Deadline		September 15 th , 2014
School starts		September 15 th , 2014
Printing the credit payment sheets via Online System		October 6 th , 2014
Credit fees deadline		October 20 th , 2014



National University of Kaohsiung Registration Notifications for the 1st Semester of Academic Year 2014

Time frame	Things to do	Illustration	Administrative unit/ Telephone number/Administrative advisor
Before Registration	Reducing Maintenance fees	1. Application to reducing maintenance fees for the 1 st semester (NOT including minority students aid fund) , please apply it online via http://stu.nuk.edu.tw during December 1 st ,2014 to December 8 th ,2014. Print the application form (please sign on the form) with support documents (for the latest news please go to Division of Students Affairs) and then submit it within the designated time to Division of Students Affairs Office of Life Guidance. 2. <u>Application to financial aid for the Disadvantaged Students (family revenue under \$700,000NT dollars) Can only apply once every academic year</u> from the first day of class to the second week of class (according to the respective academic year) .Late submissions will not be accepted.	Division of Students Affairs Office of Life Guidance 5919062 Ms. Lin
	Student's loan	1. Students who wish to apply for student's loan, please read the notices carefully on the Division of Students Affairs website. 2. Students who do not wish to apply for student's loan will need to register before the deadline. If not, they will be regarded as abandonment of student status.	Division of Students Affairs Office of Life Guidance 5919061 Mr.Lee
	Military service	Please check the website of the Division of Students Affairs and select " Military Service Information" for details. http://stu.nuk.edu.tw/MI/LOGIN.ASP	Division of Students Affairs Office of Life Guidance 5917885 Mrs. Wang
	Paying Fees	1.Fees : For more information about the maintenance fees, please go to http://www.nuk.edu.tw/ and select 「 Maintenance Fee Section 」 . 2. Printing the payment sheets : <u>Starting from August 25th,2014.</u> Print the payment sheet online (the university's home page: http://webap.nuk.edu.tw/PaidQuery/index.aspx and enter your username and password. <u>(For NUK and MOE Scholarship awarde</u>	Division of General Affairs Cashiering Selection 5919095 Mr.Kuo Division of Academic Affairs Registration Section 5919038 Ms.Lee

es, please submit your transcript to the Office of Foreign Affairs before school starting in order to receive scholarship.)

Division of General
Affairs
Cashiering Selection

3. Deadline :

Deadline: September 15th ,2014. Except students with a disability, every other student should follow the university's regulation to pay for the fees. If not, they will be regarded as abandonment of student status.

5919095
Mr.Kuo

Division of Academic
Affairs
Registration Section
5919038
Ms.Lee

4. How to pay : (please read the remarks on the payment sheet)

(1) Pay by Cash: Bring payment sheet to Land Bank. After paying fees, remember to keep the receipt for further reference.

(2) Pay by ATM : Select payment and enter the code 005 for Land Bank. Then insert the 14 numbers of the account and the amount you wish to pay. Make sure that you have successfully submitted. Please keep the ATM receipt for future references.

(※Every student has their own account number, please use the number that you are assigned)

(3) Pay by Telegraphic Transfer :
Bank : Land Bank in Kaohsiung.
Name : National University of Kaohsiung
402 Special Account.

(4) Pay by Credit Card : Go to www.27608818.com, enter the university code : **8814600458**, enter the 14 numbers of the account. For phone authorization, please call 02-27608818. Press 「 1 」 for the authorization code, follow the steps, enter the university code : **8814600458** and then 14 numbers of the account.

(5) Pay at the Convenience Stores:
Please print the payment sheet and pay at 7-11, FamilyMart, OK or Hi-Life
【 Transaction Fees 】 :
\$20,000NT dollars or under : \$15NT dollars.
\$20,001NT dollars to \$40,000NT dollars : \$20NT dollars.
\$40,001NT dollars to \$60,000NT dollars: \$25NT dollars.

5. Deadline policy : Students who fail to pay the fees before the deadline can only pay fees via method (1)-(3). Students who fail to pay their

		<p>maintenance of credit fees before the deadline will be penalized.</p> <p>6. Vocational class : Please pay for the the maintenance fees by September 15th, 2014. Students can print payment sheet for credit fees online on October 6th, 2014 and pay for credit fees by October 20th 2014.</p> <p>7. Delay graduates should pay the computer Internet fees and Insurance fees by September 15th, 2014. After confirming the add/drop courses process, the university will calculate the credits that students are taking. If students are taking less than 9 credits(including 9)they will be charged only for credit fees. If one takes 10 credits or above, he or she will be charged the credit and maintenance fees. The deadline to pay for fees is October 20th, 2014.</p> <p>8. Students who are taking the Western languages or English conversation courses and are using the language center facilities need to pay for the usage fee.</p>	
	School begins	September 15 th ,2014	Division of Academic Affairs Curriculum Section 5919564 Ms.Kuo
	Course selection	<p>1. Stage 1 for course selection-- 9a.m. September 1st ,2014 to 12p.m. September 5th , 2015</p> <p>2. Stage 2 for course selection-- 12p.m. September 8th ,2014 to 12p.m. September 12th ,2015</p> <p>3. Add courses online-- 9p.m. September 15th ,2014 to 12a.m. September 26th ,2015</p> <p>4. Drop courses online-- 9p.m. September 15th ,2014 to 12a.m. September 25th ,2015</p>	EMBA Center 5919532
	Application for Financial Aid (Disadvantaged Students)	1. Application of the Disadvantaged Student's aid for the Academic Year 2014 (family revenue under 700,000NT dollars). For detailed information, please go to (http://stu.nuk.edu.tw) and fill out the forms to submit (including your signature) with proof documents at Division of Students Affairs.	Division of Students Affairs Student Life 5919062
Remarks	Failing to complete registration Process	<p>2. Students who failed to pay fees will be regarded as abandonment of student's status.</p> <p>3. For more information, please go to the university webpage at http://academic.nuk.edu.tw/.</p>	Division of Academic Affairs Registration Section 5919038 Ms. Lee
	Grades look-up	<p>1. Grades loop-up system : (http://aca.nuk.edu.tw/) .</p> <p>2. The transcript will be mailed to the student's mailing address. If students wish to change mailing address, please go to website of the Division of Academic Affairs and download application form in order to change your mailing address by January 30th 2015. Please</p>	Division of Academic Affairs Registration Section 5919040 Ms. Hsu

		<p>bring ID card and passport to the Registrar Office to complete the process.</p> <p>3. The transcript will be mailing by February 9th, 2014. If you see “未送達” on your score report, please inform your instructors ASAP.</p>	
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