

# **Graduation Requirements for the International MBA, Program for the College of Management of National University of Kaohsiung ( NUK ) ( Applicable for students enrolled after academic year of 2015 )**

Passed by the Executive Committee on Dec. 23<sup>rd</sup>, 2014

Passed by the College of Management on April 14<sup>th</sup>, 2015

Referenced by the Executive Meeting of Division of Academic Affairs in June 2<sup>nd</sup>, 2015

Released on July 16<sup>th</sup>, 2015

Article 1 : These regulations were formulated in accordance with The School Constitution and National University of Kaohsiung Regulations of Transferable Credits.

Article 2 : Students enrolled in International MBA program of College of Management of National University of Kaohsiung may accomplish IMBA master-degree studying within one to four years.

Article 3 : The Graduation Requirements of International MBA are as follows:

- a. Students must complete thirty-six (36) credit hours,
- b. Curriculum table of International MBA is attached see Appendix A,
- c. An Advisor's permission is required before the selection of elective courses. If the advisor has not been selected, permission of the mentor is then required prior to course selection.

Article 4 : Each faculty member may advise only two IMBA masters' students from the beginning of the academic term.

Article 5 : Approval from the Director of IMBA and Office of Administration registration is required:

- a. Students should choose a major professor no later than the beginning of the second semester in the first-year of study.
- b. If the major advisor is not in the faculty of College of Management or National University of Kaohsiung. (Students must have a co-instructional major advisor who is the faculty of College of Management)
- c. Choosing or Changing of major advisor must be approved by the Director of IMBA.
- d. Students should submit "Academic Advisor Consent Form" to the IMBA Office no later than the beginning of the second semester in the first-year of study for further

reference.

Article 6 : Requirements for graduation :

- a. Students are first required to complete Thirty-six (36) credit hours.
- b. No online oral defense application will be approved until students passed thesis proposal evaluation. Students who failed to pass thesis proposal evaluation can apply for re-evaluation during last month (January or June) in the same semester or within one month (October or March) next semester.
- c. Students are required to write thesis (in English) and attend a master's degree qualifying examination.
- c. Students must earn a grade of "C," or better, for each course completed.
- d. Local students must meet one of listed language proficiency tests requirement :
  1. Internet- based TOEFL : 80 points or above,
  2. GEPT : Skilled-Level of High-Intermediate Level passed or General Level of Advanced Level passed,
  3. New TOEIC : 750 points or above,
  4. IELTS : 5.5 Points or above,
  5. Received the director's approval to take Advanced English Class and earned "B," or better.

Article 7 : The Committee of master's degree qualifying examination is comprised of 3 to 5 professors, in which committee members of other universities must make comprise one-third of the committee membership. The committee of master's degree qualifying examination should be assigned by the major professor. When there are two major professors, four committee members for master's degree qualifying examination are then required. Approval from the Director of IMBA and principle will be also required in such an event.

Article 8 : Approval of thesis topic:

- a. Approval of thesis topic from major advisor is first required before research and applying for the master's degree qualifying examination is accepted.
- b. Students should submit their thesis topics during the first two weeks of last semester. After receiving approval, students must have Office of IMBA Department register for the topic acceptance and term for graduation.
- c. Students who plan to have early graduation (less than two years of study) should apply for the master's degree qualifying examination in the spring term of the first-year of study.
- d. Students should schedule time for having the master's degree qualifying examination to the IMBA Department two weeks prior to examination.

Article 9 : Transfer Credit Policy:

- a. The program of International MBA will only accept transfer credit hours taken by a student who received pre-acceptances from the National University of Kaohsiung. In addition, those credits can be recognized only when the students take credits under the aegis of the IMBA program, and when a grade of “C” or better was first earned. Approval from the Director of the IMBA program is first required. Transferable credit hours should make up to two-thirds of the total graduation credit hours.
  
- b. The program of International MBA will accept transfer credit hours from the IMBA Program at other national universities in Taiwan only when a student who failed core courses once and cannot take the same courses at NUK for the IMBA Program is not able to open the certain courses for the student before graduation. In addition, the transfer credits will be recognized only when the courses taken at other national universities are provided with instructing medium fully in English and are with both exact same Chinese and English courses name as the one provided at NUK. Approval from both instructor and director is required. Transferable credit hours should make up to one-third of the total graduation credit hours.

Article 10 : Matters not specified in these articles shall be discussed by the IMBA Program Committee Meeting first and regulated by relevant regulations of National University of Kaohsiung.

Article 11 : These articles were passed by the IMBA executive committee, ratified by the College of Management, and referenced by the Executive Meeting of Division of Academic Affairs before coming into effect. Revisions to these articles is to be handled in a like manner before their implementation.